



Cambridge City Council

STRATEGY AND RESOURCES SCRUTINY COMMITTEE

To: **Scrutiny Committee Members** - Councillors Robertson (Chair), Sinnott (Vice-Chair), Baigent, Benstead, Bick, Cantrill, Hipkin, Holt, Sarris and M. Smart

Alternates: Councillors Abbott and C. Smart

Leader of the Council: Councillor Herbert

Executive Councillor for Finance and Resources: Councillor Owers

Despatched: Wednesday, 1 July 2015

Date: Monday, 13 July 2015

Time: 5.00 pm

Venue: Committee Room 1 & 2 - Guildhall

Contact: Toni Birkin

Direct Dial: 01223 457013

AGENDA

1 Apologies for Absence

2 Declarations of Interest

Members are asked to declare at this stage any interests that they may have in an item shown on this agenda. If any member of the Committee is unsure whether or not they should declare an interest on a particular matter, they should seek advice from the Head of Legal Services before the meeting.

3 Minutes of the Previous Meeting (Pages 7 - 10)

To confirm the minutes of the meetings held on 23rd March 2015 and 28th May 2015.

4 Public Questions

5 Oral Report from the Leader and Proposals for Lead Councillors

Oral introduction by the Leader on the immediate priorities for the portfolio and an introduction to Lead Councillors.

Items for Decision by the Executive Councillor, Without Debate

These Items will already have received approval in principle from the Executive Councillor. The Executive Councillor will be asked to approve the recommendations as set out in the officer's report. There will be no debate on these items, but members of the Scrutiny Committee and members of the public may ask questions or comment on the items if they comply with the Council's rules on Public Speaking set out below.

Items for Debate by the Committee and then Decision by the Executive Councillor

These items will require the Executive Councillor to make a decision after hearing the views of the Scrutiny Committee.

There will be a full debate on these items, and members of the public may ask questions or comment on the items if they comply with the Council's rules on Public Speaking set out below

Decisions of the Leader

Items for Debate by the Committee and then Decision by the Leader of the Council

6 Shared Service Overview (*Pages 11 - 36*)

7 Shared Legal Service (*Pages 37 - 74*)

8 Shared ICT Service (*Pages 75 - 108*)

9 Shared Building Control (*Pages 109 - 140*)

10 Shared Waste Service (*Pages 141 - 148*)

11 Housing Development Agency (*Pages 149 - 174*)

12 Street Lighting - County Council Proposals (*Pages 175 - 182*)

13 Single Equality Scheme 2015-2018 (Pages 183 - 234)

Decisions for the Executive Councillor for Finance and Resources

14 Oral Report from the Executive Councillor for Finance & Resources and Proposals for Lead Councillors

Oral introduction by the Executive for Finance & Resources on the immediate priorities for the portfolio and an introduction to Lead Councillors.

Items for Debate by the Committee and then Decision by the Executive Councillor for Finance and Resources

15 Adopting A Discretionary Transitional Relief Policy For Non Domestic Rates (Pages 235 - 242)

16 Annual Climate Change Strategy Progress Report, Including Carbon Management Plan and Climate Change Fund Status Report (Pages 243 - 266)

17 Mill Road Depot Redevelopment (Pages 267 - 276)

18 2014/15 Revenue and Capital Outturn, Carry Forwards and Significant Variances - Strategy and Transformation Portfolio (Decision of the Leader) (Pages 277 - 284)

19 2014/15 Revenue and Capital Outturn, Carry Forwards and Significant Variances - Finance and Resources Portfolio (Pages 285 - 294)

20 2014/15 Revenue and Capital Outturn, Carry Forwards and Significant Variances – all General Fund Portfolios (Pages 295 - 338)

21 Review of Capital Plan Processes and Procedures (Pages 339 - 356)

22 Annual Treasury Management Report 2014/15 (Pages 357 - 374)

23 Replacement Financial Management System (Pages 375 - 390)

24 General Fund Investment in Housing (Pages 391 - 400)

Information for the Public

Location

The meeting is in the Guildhall on the Market Square (CB2 3QJ).

Between 9 a.m. and 5 p.m. the building is accessible via Peas Hill, Guildhall Street and the Market Square entrances.

After 5 p.m. access is via the Peas Hill entrance.

All the meeting rooms (Committee Room 1, Committee 2 and the Council Chamber) are on the first floor, and are accessible via lifts or stairs.

Public Participation

Some meetings may have parts that will be closed to the public, but the reasons for excluding the press and public will be given.

Most meetings have an opportunity for members of the public to ask questions or make statements.

To ask a question or make a statement please notify the Committee Manager (details listed on the front of the agenda) prior to the deadline.

- For questions and/or statements regarding items on the published agenda, the deadline is the start of the meeting.
- For questions and/or statements regarding items NOT on the published agenda, the deadline is 10 a.m. the day before the meeting.

Speaking on Planning or Licensing Applications is subject to other rules. Guidance for speaking on these issues can be obtained from Democratic Services on 01223 457013 or democratic.services@cambridge.gov.uk.

Further information about speaking at a City Council meeting can be found at:

<https://www.cambridge.gov.uk/speaking-at-committee-meetings>

Cambridge City Council would value your assistance in improving the public speaking process of committee meetings. If you have any feedback please contact Democratic Services on 01223 457013 or democratic.services@cambridge.gov.uk.

Filming, recording and photography

The Council is committed to being open and transparent in the way it conducts its decision making. The public may record (e.g. film, audio, tweet, blog) meetings which are open to the public.

Anyone who does not want to be recorded should let the Chair of the meeting know. Those recording meetings are strongly urged to respect the wish of any member of the public not to be recorded.

Fire Alarm

In the event of the fire alarm sounding please follow the instructions of Cambridge City Council staff.

Facilities for disabled people

Level access to the Guildhall is via Peas Hill.

A loop system is available in Committee Room 1, Committee Room 2 and the Council Chamber.

Accessible toilets are available on the ground and first floor.

Meeting papers are available in large print and other formats on request prior to the meeting.

For further assistance please contact Democratic Services on 01223 457013 or democratic.services@cambridge.gov.uk.

Queries on reports

If you have a question or query regarding a committee report please contact the officer listed at the end of relevant report or Democratic Services on 01223 457013 or democratic.services@cambridge.gov.uk.

General Information

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